

# **Safety Race Management Plan for 2015 – 2016 Sailing Seasons Metung Yacht Club**

**In an emergency the priority is to save lives, not the boats. Drifting or anchored boats can be picked up later. Safety of competitors and volunteers will always override the preservation of yachts and boats.**

## **1. Objective**

To provide a safe environment for competitors, volunteers and officials participating in the MYC 2015 2016 sailing season

To ensure appropriate response to race management incidents both on-water and off-water.

## **2. Safety - Competitors**

Competitors' attention is drawn to RRS, Basic Principle and PART 1, Fundamental Rules also Yachting Australia (YA) Special Regulations Part1 for Racing Boats.

Competitors shall make their own decision to start or proceed in a race, taking into consideration the prevailing conditions at the time.

Under the racing rules of sailing a boat or competitor shall give all possible help to any person or vessel in danger.

The latest weather forecast from the Bureau of Meteorology will be available on the event noticeboard prior to each days racing.

Minimum safety categories required for each boat competing in each race shall be outlined in the MYC Sailing Instructions 2015 2016

## **3. Safety - Volunteers**

All volunteers will abide by sporting code of ethics and ensure safety is of prime importance at all times, volunteers will ensure their own safety as a priority.

## **4. Safety – Race Management**

All on-water volunteers before commencement of racing will attend a daily briefing conducted by the Race Officer.

The pre-race briefing shall include information on the following

- latest weather forecasts and expected conditions
- current weather conditions
- local safety information

The Race Officer will ensure that sufficient personnel with appropriate skills are available to ensure the safety of the competitors and volunteers prior to racing each day.

Each safety boat should have a minimum of two people. The Skipper shall be licensed to drive the boat. And have undergone a powerboat handling course as a minimum, The crew member shall be prepared to enter the water if required and be capable of picking up people from the water and if possible manage damaged boats.

RIB drivers and boat crews will wear PFD's at all times when afloat.

## **5 Alcohol**

All Race Management Boats will be alcohol free zones at all times.

## **6. First Aid**

First Aid kits will be available

- In the MYC clubhouse
- On Rescue One
- On Official Committee Boat

## **7. Incident Response**

The Race Officer is responsible for the management of on-water incidents including normal rescue procedures in the expected conditions through to emergency events requiring outside assistance.

The Race Officer may pass responsibility for management of on-water incidents to other bodies such as the Police/Water Police /Fire Brigade.

**In the case of a missing person / yacht co-ordination immediate contact will be made with Gippsland Water Police or 000**

Gippsland Water Police – Slip road, Paynesville – 5156 7462

The Water Police Squad is the State Search and Rescue Authority for Victoria under the National Search and Rescue Agreement between the Federal Government and the various State Governments. The Rescue Co-Ordination Centre (RCC) is located at the Water Police Squad Headquarters, Williamstown and co-ordination of Marine Search and Rescue (SAR) operations is conducted by qualified staff at the RCC

Injuries to person's on-water should be responded to by the closest available rescue boat.

**If an ambulance is required the Race Officer should be contacted via VHF or phone.**

## **8. Communication**

All race management/rescue boats shall have a working VHF radio on board.

Key Personnel will carry a mobile phone at all times. Key Personnel will be given a list of all applicable phone numbers.

A list of key personnel and emergency phone numbers will be carried on each race management boat.

## 9. Media Communications

No volunteer or staff member shall speak with the media regarding an incident.

A Flag Officer will be appointed as the media spokesperson.

## 10. Documentation

An Incident Log Form is required to be completed for every incident – both on-water and off-water

The incident Log Form can be completed via a hard copy file available from each race management/rescue boat or copy at clubhouse.

All incident Log Forms shall be filed by the Race Officer.

The Race Officer, Sailing Captain and Vice Commodore shall review all incidents and ensure that any follow up action required is completed.

## 11. Contact Numbers

Commodore Mary Rowe - 0417 342 137

Vice Commodore Gai Clough - 0447 277 283

MYC – 5156 2315

Water Police – Paynesville East Gippsland 5156 7462  
Volunteer Coast Guard – Paynesville 5156 0106

Parks Victoria 13 1963 (open 24 hours)  
Rescue Co-ordination Centre, Canberra < ACT. 1800 135792  
Rescue Co-ordination Centre, Williamstown 03 9399 7503  
Victorian Regional channels Authority 03 5225 3500  
Ambulance 000  
Police 000  
Fire 000

Forecasts 03 96694916  
[www.bom.gov.au](http://www.bom.gov.au)

Revised MYRC sailing committee

6<sup>th</sup> October 2015

## Incident Report

Date

Time

Reported By

## Description of Incident

## Action Taken

Race Officer Notified	Yes/No
General Manager Notified	Yes/No
Club Captain Notified	Yes/No
Other Notified	Yes/No

Time	<input type="text"/>	Date	<input type="text"/>
Time	<input type="text"/>	Date	<input type="text"/>
Time	<input type="text"/>	Date	<input type="text"/>
Time	<input type="text"/>	Date	<input type="text"/>

## Race Officer Comments

## General Manager Comments

**Club Captain Comments**

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**Other Comments**

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**Follow up Action  
Required**

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By Whom  
By When
