

## SKIPPERS CHECKLIST

The Sailing Committee has prepared this checklist to help owners and skippers with the process of entering and racing their boat in the Metung Yacht Club racing season. Skippers should note that if there is any conflict between this checklist and the Notice of Race or the Sailing Instructions, those documents take precedence.

### ELIGIBILITY AND ENTRY

Entry is open to keelboats, including trailable yachts, sports boats, Classic Wooden Boats, and cruising boats on the Register of Metung Yacht Club. Other boats may be accepted at the discretion of the organizing authority.

All boats must be fully compliant with Australian Sailing Category 7 requirements as modified in the MYC Sailing Instructions.

Boats shall be crewed by financial members of the Metung Yacht Club except those satisfying the Guest Crew requirements below. Note that being financial includes the payment of the Sailing Fee if sailing in more than three races in Divisions 1, 2 and 3 in the season.

Entry is also open to yachts not on the register of Metung Yacht Club with crews that are not members of the Metung Yacht Club but which otherwise meet the eligibility criteria (these boats will be treated as visitors and are not eligible for trophies).

Eligible yachts may enter in one or more of the following divisions for the whole series or for individual races:

Division 1 Etchells.

Division 2 Keelboats, trailable yachts, sports boats, Classic Wooden Boats, and cruising boats.

Division 3 Classic Wooden Boats.

Division 4 Boats from all the above divisions considered suitable to participate in Twilight and Sunday racing.

### REQUIREMENTS PRIOR TO RACE DAY

- ☐ CAT 7 - Each skipper is to provide the Club with a completed AS Special Regs Cat 7 Audit Form (2021-). email to metungyachtclub.membership@gmail.com or mail to PO Box 60, Metung, 3904. The forms are available from the MYC or AS web sites. Boats are subject to random audit checks, conducted throughout the season.
- ☐ INSURANCE - Each skipper is to provide the Club with a copy of their boat's current insurance policy showing current public liability and third party insurance cover of not less than \$10,000,000 while participating in yacht racing. Hand to the Race Officer, email to metungyachtclub.membership@gmail.com or mail to PO Box 60, Metung, 3904.
- ☐ BOAT ENTRY FORM, DECLARATION & FEE – Before racing in a season, each Skipper must provide the Club with a signed Boat Entry & Declaration Form and pay the applicable series or individual race entry fee as shown below.

Series	Series Entry Fee	Casual Race Fee
Division 1 and 2	\$210	\$25
Division 3	\$105	\$15

The form is available on the Club website. If you have not received an emailed Series Fee invoice, contact the Club through metungyachtclub.membership@gmail.com and request one. Email completed form to metungyachtclub.membership@gmail.com or mail to PO Box 60, Metung, 3904.

Note Any boat that has paid the fees for Divisions 1 or 2 races, need not pay an extra fee to enter Division 3 races.

Payment of any casual entry fees for new boats joining the fleet can be used as credit towards a Block Entry

fee.

VHF RADIO – Ensure that your boat has an operational VHF radio fitted with Ch 72.

- ☐ PFDs - It is now mandatory for PFD's, to be serviced annually. Note that water police do spot checks. Further information can be found at [www.transportsafety.vic.gov.au](http://www.transportsafety.vic.gov.au).
- ☐ RACE DOCUMENTS – Read and understand the Sailing Instructions and Notice of Race which will be available on the website before the start of the season.
- ☐ REGATTAS – Separate Notices of Race and Sailing Instructions will be issued for regattas such as the One Design Regatta.

#### **REQUIREMENTS ON RACE DAY**

- ☐ CASUAL RACE ENTRY – If a Series Entry Fee has not been paid for the boat, the Casual rate fee is to be paid following receipt of an invoice from MYC.
- ☐ PERSON IN CHARGE - As required by RRS46 each boat must have on board a “person in charge” designated by the member or organisation that entered the boat. That person (usually the skipper) must be a member of a Club affiliated with Australian Sailing and be registered with Australian Sailing (have a current AS Number).
- ☐ CREW ELIGIBILITY – The skipper is responsible for ensuring that all crew are financial members of the Metung Yacht Club except those satisfying the Guest Crew requirements below.
- ☐ GUEST CREW – These are individuals who are not financial members of Metung Yacht Club, have registered as “Day Members” using the SailPass system and paid the daily SailPass fee (if applicable). Guests may sail on no more than 3 days in a season (except Division 4 where there is no limit). There is a link on the MYC website Homepage where guests can register for a SailPass.
- ☐ SIGN ON - Before participating in any race, the skipper must complete the boat Race Sign On Form including the names of all crew and whether they are financial members of Metung Yacht Club or are sailing as Guest Crew.
- ☐ PFDs – Ensure all crew wear a PFD Type 1 or Type 2 at all times when afloat between sign on and sign off.
- ☐ VHF RADIO – All boats must complete a Radio Check with the Race Officer prior to their warning signal and maintain a listening watch on VHF Ch 72 while racing.
- ☐ BOAT & CREW CHANGES - You must declare to the Race Officer any substantial change to the yacht, sails or crew which could affect your performance handicap.
- ☐ SIGN OFF - All skippers must sign off on the Race Entry Form within 90 minutes of finishing the last race of the day. The sign off may be made by radio or phone, and must be acknowledged by the Race Officer. MYC Bar 03-51562468

We ask for your help in following these arrangements. In so doing you will help the club and its officers provide you with safe, fair and enjoyable sailing.